

OSDBU: OUR MISSION



The U.S. Department of Energy (DOE) is committed to increasing contracting opportunities for small and small disadvantaged businesses. The Office of Small and Disadvantaged Business Utilization (OSDBU) is responsible for administering this program.



The OSDBU promotes and advocates for small business concerns partnering with DOE. It publishes a semi-annual forecast of prime and subcontract business opportunities; conducts an Annual DOE Small Business Conference; maintains a small business database; manages the Mentor-Protégé program; and provides guidance, counseling and referral services to small businesses.



DOE, a multi-program federal agency, developed the website www.energy.gov to educate small businesses on how to work with DOE. We invite you to explore the site and see what OSDBU can do for you.



U.S. Department of Energy
OSDBU
Office of Small and Disadvantaged Business Utilization
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DOE ANNUAL SMALL BUSINESS CONFERENCE

JOIN US

www.smallbusiness-outreach.doe.gov

Business EXPO

Showcase your products and services to DOE's major facility management contractors, national laboratories, and other government exhibitors.

Matchmaking Forum

Schedule one-on-one meetings with procurement representatives from DOE's major facility management contractors and national laboratories. Explore over \$1 billion of possible subcontracting opportunities.

Plenary Sessions

Hear government, corporate, and business leaders discuss how to fulfill DOE requirements. Review the federal programs, mechanisms and training opportunities available to develop your business and maximize your potential.

www.energy.gov



Doing Business with DOE



U.S. Department of
ENERGY



Small Business Guide for Contract Opportunities with DOE

www.energy.gov

Looking for Small Businesses with Proven Capabilities

U.S. Department of Energy

The Department of Energy's (DOE) mission is to advance the national, economic and energy security of the United States. DOE promotes scientific and technological innovation in support of this mission. DOE ensures the environmental cleanup of the national nuclear weapons complex.

Contracting at DOE

DOE contracts approximately 90% of all procurements to Management and Operating (M&Os) Contractors, Facility Management Contractors (FMCs), and national laboratories. The Department's annual \$22 billion buying activities encompass a wide variety of goods and services, including:

- Facility Management
- Remediation
- Construction
- R&D
- Management/Scientific Consulting
- Plate Work Manufacturing
- Administrative Services
- IT & Data Processing
- Security
- Engineering
- Waste Treatment & Disposal

Small and small disadvantaged businesses can access contracting opportunities for these goods and services through the DOE website at www.energy.gov.

- Click quick reference link **Doing Business with DOE**.
- Either click **Office of Small and Disadvantaged Business Utilization**,
- Or click **Doing Business with major DOE contractors**.

Contract Opportunities

DOE publishes the Department's forecast of prime and subcontract opportunities for the next two years.

- Go to www.energy.gov.
- Click the link **Doing Business with DOE**.
- Then click **Forecast of Acquisition Opportunities**.

To view current small business opportunities, refer to DOE's e-Center.

To access current opportunities for all federal agencies, go to www.fedbizopps.gov. Once there, respond to "sources sought", "expression of interest", or "notice of interest" synopses. These announcements have proven to be effective market research tools for identifying responsible small business concerns capable of fulfilling government requirements.

Market your Small Business

Direct contact with DOE acquisition and program personnel is key to marketing your expertise and capabilities. Establish relationships with the small business program managers (SBPM) throughout DOE. To find these points of contact go to www.energy.gov, click on the **Small Business** link on the bottom of the page. Once you've reached the website for the **OSDBU**, browse **Our People**, then browse through the **Directories**. Download the directory of DOE's Small Business Program Managers. Learn from these experts how to market your products and services. Find out more about DOE's Annual Small Business Conference at www.smallbusiness-outreach.doe.gov.



Registration Requirements

Before small businesses can seek contract opportunities with the U.S. Government, they are required to register with Central Contractor Registration (CCR) at www.ccr.gov. After registering with CCR, email your firm's DUNS number to DOE at small.business@hq.doe.gov. To bid on DOE procurement opportunities, you also need to register with DOE's e-Center. You can access the e-Center by:

- Navigating to www.energy.gov
- Select **Doing Business with DOE**
- Scroll down then click the **Department of Energy's e-Center**
- Click the quick link **Register** and complete the forms.

The e-Center is the website for viewing current business opportunities, registering to submit proposals, and obtaining information and guidance on the acquisition award process.

Visit the OSDBU

In addition to the business forecast of prime and subcontracting opportunities, explore the **OSDBU Programs** from the **Small Business** link on the bottom of the www.energy.gov website. These programs include:

- 8(a) Pilot Program
- Mentor-Protege Program
- Woman-owned Small Business Initiatives
- HUBZone Small Business Initiatives
- Veterans' - including Service-Disabled Veteran-owned Small Business Initiatives
- DOE's Annual Small Business Conferences
- Small Business Publications, Reports, Press Releases, and several web links